

Job Title: Junior Quantity Surveyor

Location: Edmonton, AB

Type: Full-Time | Permanent

Salary: Competitive, based on experience + benefits

Role Overview

We're looking for a driven and detail-oriented Junior Quantity Surveyor to join our cost management team. This role is ideal for someone early in their career who wants hands-on experience across real projects, strong mentorship, and the opportunity to grow into a senior technical role.

You'll support cost planning, measurement, contract administration, and project financial reporting while learning directly from experienced QS professionals.

Key Responsibilities

- Assist with preparing cost estimates, budgets, and cost plans for various project types
- Perform quantity takeoffs for architectural, structural and civil scopes
- Support the review of contractor progress claims, change orders, and schedules of values
- Help prepare monthly cost reports, cash-flow forecasts, and cost-to-complete updates
- Participate in site visits and assist with lender draw reviews and reporting
- Maintain organized project documentation, spreadsheets, and cost databases
- Collaborate with senior staff and contribute to internal process improvements

Qualifications

- A current student working towards or possess a Diploma or degree in Quantity Surveying Construction Management, Engineering, or a related field
- 0–3 years of experience in cost consulting or estimating
- Strong analytical skills and comfort working with numbers
- Proficiency with Excel and an interest in learning industry measurement software
- Ability to read drawings and understand basic construction terminology
- Strong communication skills and a willingness to ask questions and learn
- Organized, reliable, and able to manage multiple tasks with guidance
- Must possess a valid driver's license
- Must be qualified to work in Canada

What We Offer

- Diverse portfolio of Alberta-based projects
- Competitive compensation and benefits
- Flexible work arrangements (hybrid)
- Support for professional development and certifications
- Collaborative, responsive team culture

To Apply:

Please send your resume and cover letter to info@dmccost.com with the subject line “Junior Quantity Surveyor Application”.